

1. **Welcome/Attendance**
2. **Review Minutes (1st Motion/2nd Motion): CDR Christine Nemeti/CDR Monique Worrell-Oriola**
3. **SWPAG Chair: CDR Tricia Booker**
   1. **Secretary/chair elect nominations:** Nomination information has been sent out weekly and the deadline for submission is 30 OCT. Encouraged to submit names of people who want to continue to move the PAG forward. Please ask any questions to CDR Booker, CDR Felder, or LT Phillip
   2. **Town Hall meeting:** Question posed during town hall about specialty pay. SWPAG has picked up the ball and is continuing to move forward to get that question addressed.
   3. **Year-end accomplishments will be discussed at the November meeting due to December meeting format:** Presentation will be in December for general body meeting so November will be the wrap-up. New Chair elect and secretary will be announced in December.
   4. **Reminder of COER timelines and prepping for promotion cycle**: Please pay attention to the emails about COER deadlines. Encouraged to reach out to Chair or others for assistance. Looking for better promotion numbers this year.
4. **Subgroup Reports**
5. **General Membership Discussion/Questions:**

- Any ideas for 2021 or ways to improve SWPAG, please contact CDR Booker.

- CDR Worrell-Oriola asked if the max.gov account will be for the entire SWPAG. LCDR Brayboy confirmed that the account will be for the entire SWPAG. She is currently getting feedback from leadership and others. The subgroup will be looking for feedback and any ideas as it is released.

- CDR Worrell-Oriola asked if there was a timeline on a response for the SWPAG specialty pay inquiry. CDR Booker stated that last week, she sent an email to HSPAC leadership/Chair, and CPO regarding the question in the town hall meeting about the specialty pay. In that letter included comparison of our discipline to other disciplines and our sister services. She is waiting for feedback. The only requirements requested to be considered for SWPAG specialty pay is for a clinical license which compares to the other services.

**NOTE: Please email your attendance to Executive Secretary Phillip at** [**Janelle.phillip@ice.dhs.gov**](mailto:Janelle.phillip@ice.dhs.gov)

**OPERATIONS**

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| **Communications**  *Chair:* LCDR Lorener Brayboy  *Co-Chair:*  LCDR Mark Durham | * SWPAG Newsletter almost finished and it will be released by the end of the month. * Max.gov account almost finished; should be done by mid-November. |
| **Awards**  *Chair:* CDR Kymberly Spady-Grove  *Co-Chair:*  CDR Preston Shumaker | * Reminder about committee chairs request for COAs are due to CDR Shumaker and I. Also, we will be sending the COAs directly to the PHS officer by 1 DEC * Remind SW to prepare for the upcoming 2021 nomination for a JR and SR of the year. |
| **Stakeholder &**  **Community Engagement**  *Chair:* CDR Monique Worrell-Oriola  *Co-Chair:* CDR Holly Berilla | * Has ended all operational activities for this year Planning for 2021 exciting new programs including Life after PHS: Retired PHS Social Workers Roundtable. |

**OFFICER SUPPORT**

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| **Training, Education, and Mentorship**  *Chair:*  LCDR Monique Richards  *Co-Chairs:*  CDR Kimberley Jones (Mentoring)  LT Candice Karber (Training and Education) | * Values and Ethics in Social Work occurred September 15, 2020 from 1500 p.m. – 1600 p.m. (Eastern). All the certificates were disseminated post webinar. * Please join SWPAG’s Virtual Fall Book Club! The inaugural Book Club meeting will occur Sunday, November 1, 1400 – 1600 EST. For more information regarding the Book Club, please reference the event flyer found in the SWPAG announcements. All attendees will receive a certificate of participation. To pre-register click here. Happy Reading! – 2 slots are currently left. * The Psychological Impact of Disasters: Making the Case for Psychological First Aid presentation is scheduled for December 15 during the second portion of the SWPAG GBM. * Mentoring Subgroup plans to submit an article in the next newsletter regarding writing for impact. |
| **Readiness**  *Chair:* LT Desirrae Harris  *Co-Chair:*  CDR Kari Harris | * No report |
| **Data and Evaluation**  *Chair:*  CDR Allah-Fard Sharrieff  *Co-Chair:*  CDR Alysa (Jackson) Ward | * Asking for good endpoints or points of contact for data and evaluation groups, contact CDR Sharrieff at [Allah-Fard.M.Sharrieff@ice.dhs.gov](mailto:Allah-Fard.M.Sharrieff@ice.dhs.gov) and CDR Ward at [ax4jackson@bop.gov](mailto:ax4jackson@bop.gov) . They are in need of data points. * Worked on retooling the readiness deployment survey and deployment roles with plans to roll it back out in FY2021. |

**MANAGEMENT**

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| **Policy**  *Chair:*  CDR Stephanie Felder  *Co-Chair:*  CAPT Karen Hearod | * The policy committee submitted a draft on special pay to the Chair to assist with follow-up on the statements of PHS leadership regarding supporting Special Pay for social workers. * LCDR Lombardo implemented all changes to the parental leave policy draft and moved it forward for SWPAG leadership review. |
| **Administrative Management**  *Chair:* CDR Cole Weeks  *Co-Chair:* CDR Christine Nemeti   * **Membership**   *Team Leads:*  CDR LaMar Henderson  CDR Israel Garcia   * **Treasurer/Coin Sales**   *Team Lead:*  CDR Teresa Baptiste | * + Continue to work on the social work roster and will make some adjustments. * Strategizing on ways to receive updated information on new social work CAD’s in order to integrate them from the start of their careers. |

**AdHOC SUBGROUP**

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| **Recruitment and Retention**  Chair: LCDR Robert VanMeir  Co-Chair: LT Janelle Phillip | * No report |

**Meeting Adjourned at 1528 EST (1st Motion/2nd Motion): LCDR Lorener Brayboy/CDR Kymberly Spady-Grove**

ATTENDANCE

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| CDR Tricia Booker | LCDR Lorener Brayboy | CDR Kymberly Spady-Grove | CDR Monique Worrell-Oriola |
| LT Candice Karber | CDR Allah-Fard Sharrieff | CDR Alysa (Jackson) Ward | CAPT Karen Hearod |
| CDR Cole Weeks | CDR Christine Nemeti | CDR Israel Garcia | CAPT Kristin Kelly |
| CAPT Julie Niven | CAPT Elise Young | CDR Kari Harris | LCDR Tyson Baize |
| LT Everett Rollins IV | CAPT Marinna Banks-Shields | CDR Preston Shumaker | CDR Ramon Font |
| LT Keisha Bryan | CAPT Todd Lennon | LT Katana Jackson | LT Dierdra Oretade-Branch |
| CDR Marlene Nicholson | LT Marie Cetoute | LCDR Kimberly Calvery | LT Janelle Phillip |